

Comprehensive Manufacturing Workplace Inspection Checklist

In the manufacturing industry, workplace safety is of paramount importance to ensure the well-being of employees and maintain efficient operations. Conducting regular inspections is crucial to identify potential hazards, maintain compliance with safety regulations, and proactively address any issues that may arise. The manufacturing workplace inspection checklist serves as a comprehensive tool designed to assess various safety aspects within a manufacturing facility. By utilizing the manufacturing workplace inspection checklist, manufacturing organizations can systematically evaluate their safety practices, identify areas for improvement, and create a safer work environment for all personnel involved.

Document no	
Date	
Location	
Prepared by	

SN.	Description	Yes	No	Comments
1	Have all employees received an induction card?			
2	Is the emergency plan's contact information accurate?			
3	Are Safe Work Method Statements (SWMS) available for high-risk tasks?			
4	Are the sign-in procedures for visitors/contractors in place?			
5	Is perimeter protection suitable?			
6	Is the fall protection equipment in line with the requirements specified in the Safe Work Method Statements (SWMS)?			
7	Are the contact details for the Principal Contractor available?			
8	Is the electrical equipment within the test date?			
9	Have the logbooks for plant/equipment been completed?			
10	Is the Traffic Management Plan being followed?			
11	Has the Residual Current Device (RCD) been provided?			
12	Do the plant operators have the required certification?			
13	Are the Material Safety Data Sheets (MSDS) within the 5-year issue date?			
14	Are the electrical leads not placed on the ground?			

15	Is the PPE signage on the premises visible and in good shape?			
16	Are Material Safety Data Sheets (MSDS) available for chemicals?			
17	Is waste disposal being carried out in a timely and safe manner?			
18	Is Personal Protective Equipment (PPE) being worn by all persons on site as required?			
19	Have dust suppression activities been undertaken?			
20	Are the lockout/tagout procedures in place?			
21	Has the toilet/washroom/lunchroom been cleaned?			
22	Is the lighting adequate for tasks, including night work?			
23	Has the weekly report been completed?			
24	Have the Safe Work Method Statements (SWMS) been signed off by all personnel involved in the task?			

Note: Please write Yes or No in the given box and if some comments write in remarks column.

Completion date of weekly report	
Signature of person responsible	

You have come to the correct place if you are seeking a safety management suite for your company to manage your workers' safety, health, and well-being. By adding new modules, building bespoke workflows and processes, and seamlessly automating repetitive tasks, the ComplianceQuest safety solution package can seamlessly integrate into your organization's processes. It has the capacity to handle all the challenges that your safety processes and data requirements present.

Moreover, you can digitize these checklists right into the ComplianceQuest Safety Management Solution

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About ComplianceQuest

Transform to a fully connected business with a next-generation AI-Powered Product, Quality and Safety management platform, built on Salesforce. Our connected suite of solutions helps businesses of all sizes increase quality, safety and efficiency as they bring their products from concept to customer success. Our intelligent data-driven platform comes with best-in-class integrated processes to mitigate risks, protecting your employees, suppliers and brand reputation, and to increase innovation, compliance, profit and customer loyalty. ComplianceQuest is pre-validated and easy to implement, use, and maintain, allowing for streamlined communication and collaboration across the product value chain.

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