

Evaluate the Contents of Your Occupational Health & Safety (OH&S) Policy

The employer should establish an OH&S policy in writing after consulting with employees and their representatives. The policy should be specific to the organization size and nature of operations, brief, dated, and made effective by the employer's signature; communicated and easily accessible to all individuals at their place of employment; and periodically reviewed for continuous improvement.

SR. NO.	CRITERIA	FINDINGS	REMARKS (How are we compliant / non-compliant?)
1	The top management has established, implemented and maintained an occupational health & safety policy (OH&S policy).	Compliant Non-Compliant	
2	The policy provides safe and healthy working conditions to prevent work-related injuries.	Compliant Non-Compliant	
3	The policy provides safe and healthy working conditions restricting ill health and workplace contamination.	Compliant Non-Compliant	
4	The policy is appropriate to the purpose, size and context of the organization.	Compliant Non-Compliant	
5	The policy is appropriate to the specific nature of its risks and opportunities.	Compliant Non-Compliant	
6	The policy ensures a structure to set out the objectives.	Compliant Non-Compliant	
7	Organizational OH&S policy is committed towards fulfilment of legal or local requirements.	Compliant Non-Compliant	
8	OH&S policy provides a commitment for hazards elimination and risks reduction.	Compliant Non-Compliant	
9	OH&S policy is committed to continually improve the OH&S management system.	Compliant Non-Compliant	
10	OH&S policy involves consultation and participation of workers and workers' representatives.	Compliant Non-Compliant	
11	OH&S policy is available within the organization as documented information.	Compliant Non-Compliant	

12	OH&S policy is clearly communicated within the organization.	Compliant Non-Complaint	
13	OH&S policy is easily available and accessible to all interested parties.	Compliant Non-Complaint	
14	OH&S policy is relevant and appropriate.	Compliant Non-Complaint	

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Moreover, you can digitize these checklists right into the ComplianceQuest safety management module.

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Reference:

- A. ISO 45001:2018 Occupational health and safety management systems – Requirements with guidance for use
- B. International Labour Organisation “Guidelines on occupational safety and health management systems, ILO-OSH 2001” (2nd Edition) (www.ilo.org)

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Doc. CQEHS-063 Ver1.0, eff. September 22nd, 2022

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