

Equipment Preventive Maintenance Checklist – Part A (Machines and Material Handling Equipment)

Your preventive maintenance plan should be tailored to your facility, but there are many foundational elements common across the board. The easiest way to carry out these steps is often in the form of a checklist. We've put a sample template together below so you can begin building a preventive maintenance checklist of your own.

This is PART A of the checklist. Please download PART B for full details.

S. No	Content	Yes	No	Remark
Preventive Maintenance for Machines				
1	Is it ensured that machinery is clear of debris, before and after every shift?			
2	Have the machine surfaces been wiped of lubricant, dirt and other loose debris each day?			
3	Are the tools regularly inspected for sharpness?			
4	Are worn and damaged goods been checked for and replaced?			
5	Are the machinery fluid levels and air filters routinely checked and replaced as needed?			
6	Are the machined Calibrated regularly?			
Preventive Maintenance for Material Handling Equipment				
1	Are the belts regularly checked for damage?			
2	Is the review done of calibration and programming for gantry machines?			
3	Are the belts and other equipment cleaned that are in direct contact with materials and inventory at least once a day?			
4	Are the motors and other power sources checked and maintained at least twice a year?			

Empower your plant head and shop floor team with a robust, proven equipment management solution.

Simplify your equipment management right from tracking, scheduling, maintaining calibration, performing regular maintenance activities, to reporting with CQ Equipment Management Solution.

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For a truly successful quality culture in your enterprise, empower various key stakeholders including the Quality team, IT team, Senior Management and others to take ownership of the quality function and move it from just regulatory compliance to a competitive advantage.

Share this checklist with your quality colleagues and other relevant teammates to bring them up-to-speed with what ComplianceQuest's next-gen EQMS solution could do for your enterprise!



About ComplianceQuest

Transform to a fully connected business with a next-generation AI-Powered Product, Quality and Safety management platform, built on Salesforce. Our connected suite of solutions helps businesses of all sizes increase quality, safety and efficiency as they bring their products from concept to customer success. Our intelligent data-driven platform comes with best-in-class integrated processes to mitigate risks, protecting your employees, suppliers and brand reputation, and to increase innovation, compliance, profit and customer loyalty. ComplianceQuest is pre-validated and easy to implement, use, and maintain, allowing for streamlined communication and collaboration across the product value chain.

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